

1 February 2022

MEMORANDUM FOR 4 MSG/CC

FROM: [PO Name Here]

SUBJECT: Private Organization Insurance Waiver

Request a waiver to the requirement for the [PO Name Here] to have liability insurance. This organization does not participate in activities that will require insurance. The Commander waiving liability insurance coverage may still require liability insurance for specific events that involve a greater risk of injury or damage. In addition, X of our constitution covers responsibilities if the association fails to discharge its obligation. Finally, PO members have been notified and understand their personal financial liability for obligations of the PO.

President

Vice President

Treasurer

Secretary

1st Ind, 4 FSS/DD

MEMORANDUM FOR 4 MSG/CC

Recommend Approval/Disapproval.

KACI L. HARRISON, GS-13, DAF
Deputy, 4th Force Support Squadron

2d Ind, 4 MSG/CC

MEMORANDUM FOR 4 FSS/FSR

Approved/Disapproved.

TAMMY L. MCELHANEY, Colonel, USAF
Commander, 4th Mission Support Group