

MEMORANDUM FOR 4 FSS/CC

FROM: _____

SUBJECT: Request Authorization to Operate as an Unofficial Activity on Seymour Johnson AFB

1. IAW AFI 34-223, the _____ is requesting permission to operate as an Unofficial Activity on Seymour Johnson AFB NC. The organization performed an internal review of its fund-raising activities and the status of funds is not over \$1,000 in assets over a 3-month period.
2. The organization has supplied the following information to 4th FSS/FSR:
 - a. Completed UA Checklist
 - b. Completed Point of Contact List
3. For additional information please contact Ms. Vernesha Townsend at 722-7290.

President

1st Ind, 4 FSS/CC

MEMORANDUM FOR 4 MSG/CC

Recommend approval/disapproval.

ZACHARY P. SPOTTS, Maj, USAF
Commander, 4th Force Support Squadron

2d Ind, 4 MSG/CC

MEMORANDUM FOR 4 FSS/FSR

Approved/Disapproved.

TAMMY L. MCELHANEY, Colonel, USAF
Commander, 4th Mission Support Group